

POLICE & FIRE RETIREMENT SYSTEM
BOARD OF TRUSTEES
CITY OF GRAND RAPIDS
MICHIGAN

MINUTES
REGULAR MEETING
JANUARY 19, 2022 – 9:30 a.m.
233 E. Fulton, Suite 216

The meeting was called to order by Chairman Michael Hawkins. Other members present: Vice Chairman Craig VanderWall, Mr. Philip Balkema, Ms. Donijo DeJonge, and Mr. Justin Ewald. Absent: Mr. Phillip Mitchell and Mr. Nathaniel Moody.

Also present: Ms. Peggy Korzen, Executive Director of the Retirement System, Mr. Thomas Michaud, Legal Advisor to the Board, and Ms. Lisa Balkema, Retirement Services Specialist.

Vice Chairman VanderWall made the motion to excuse the absences of Mr. Mitchell and Mr. Moody. The motion was seconded by Mr. Ewald and carried.

Chairman Hawkins welcomed Mr. Ewald to the Board.

There were no public comments regarding agenda items.

Moved by Mr. Balkema and seconded by Mr. Ewald, the following administrative items were approved by the Board of Trustees:

- Minutes of the regular meeting of November 17, 2021, and December 15, 2021.
- Purchase of military leave of absence – as provided for in Chapter 7, Section 1.243 (2) of City Code, Mr. Matthew R. Gonzalez has requested to purchase the periods of credited service during which he was on leave of absence for active military service. The period of service to be purchased for Mr. Gonzalez is ten (10) days. The amount due of \$348.89 was calculated and verified by the Retirement Systems Office.
- The following Resolution No. 854.

WHEREAS, the Board of Trustees of the Police and Fire Retirement System has received requests for one age and service and one deferred retirement from the following members of the plan:

Age & Service Retirement:

Todd D. VanderWall, retired January 4, 2022 from the Fire Department as a Deputy Fire Chief,

Credited Service: Thirty-three years and one month

Pension: \$10,078.46,

and . . .

Deferred Retirement:

David B. Tully, will retire February 1, 2022 from the Police Department as a Police Sergeant,

Credited Service: Ten years and eight months

Pension: \$1,530.63.

RESOLVED, that the retirements be approved. Mr. Balkema thanked all of the retirees for their years of service.

- KEIP participants: The Board of Trustees of the Police and Fire Retirement System has received requests from six members to enter the KEIP Program and three members to exit the KEIP Program:

KEIP Entry

<u>Jack M. Flinsky</u> ,	Fire Lieutenant-Fire Prevention Inspector
KEIP Date:	February 3, 2022
Tentative KEIP End Date:	February 2, 2023
KEIP Benefit:	\$5,332.85

<u>Craig S. Glowney</u> ,	Police Officer
KEIP Date:	January 18, 2022
Tentative KEIP End Date:	January 17, 2027
KEIP Benefit:	\$5,394.70

<u>Paul R. Smith</u> ,	Police Officer
KEIP Date:	February 8, 2022
Tentative KEIP End Date:	February 7, 2027
KEIP Benefit:	\$5,611.79

<u>Scott L. Stevenson</u> ,	Fire Captain
KEIP Date:	January 7, 2022
Tentative KEIP End Date:	January 6, 2024
KEIP Benefit:	\$7,510.13

<u>John C. Wittkowski</u> ,	Police Sergeant
KEIP Date:	January 4, 2022
Tentative KEIP End Date:	January 3, 2027
KEIP Benefit:	\$5,269.03

<u>Todd D. Wright</u> ,	Fire Captain – Building Maintenance
KEIP Date:	February 9, 2022
Tentative KEIP End Date:	February 8, 2024
KEIP Benefit:	\$5,989.88

KEIP Exit

Kent A. Beracy, will exit the KEIP Program on February 4, 2022, from the Police Department as a Police Officer,

Credited Service: Twenty-seven years

Pension: \$5,461.08

Steven E. Lohman, exited the KEIP Program on January 3, 2022, from the Fire Department as a Fire Captain-Training,

Credited Service: Twenty-six years and five months

Pension: \$5,540.52

Theodore L. Whalen, will exit the KEIP Program on March 17, 2022, from the Police Department as a Police Officer,

Credited Service: Thirty years and six months

Pension: \$5,390.15

- Payment of administrative expenses of \$6,932.38 for the period 11/01/21 – 12/31/21
- **Investment Manager Fees:** Listed below are routine invoices for the quarter ending 09/30/21 and 12/31/21. All calculations, fees applied, and stated amounts under management have been verified by the Retirement Systems Office staff as correct:

\$7,478.44 – BlackRock (Global Low Volatility) 12/31/21
 \$39,628.10 – Western Asset Management (Fixed Income) 09/30/21

- Payment of Legal Services fees of \$1,739.00 to VanOverbeke, Michaud & Timmony, P.C. for the period 07/01/21 – 09/30/21

The motion carried.

Ms. Korzen next presented a report of Cash Account transfers for the period 01/01/22 – 03/31/22. The Retirement Systems Office staff projected a need for \$4,350,000 to be transferred to the cash account as follows: \$1,450,000 on January 3rd, \$1,450,000 on February 1st and \$1,450,000 on March 1st. Ms. Korzen recommended, and Wilshire Associates agreed, making the transfers as follows:

January 3 rd	CenterSquare	\$800,000
	NTAM	\$650,000
February 1 st	CenterSquare	\$450,000
	PIMCO	\$1,000,000
March 1 st	To be determined	<u>\$1,450,000</u>
Total		<u>\$4,350,000</u>

The report was received and filed by the Chairman. (Cash Account Report found on page)

Ms. Korzen next presented the Public Act 314 Asset Analyses showing a market value of \$534,946,716 on October 31, 2021 and \$524,739,653 on November 30, 2021. The reports were received and filed by the Chairman. (Analyses found on pages)

Ms. Korzen next presented Trustees with the Quarterly Report of Account Refunds for the period 10/01/21 – 12/31/21; there was one non-vested member that withdrew her contributions and interest in the amount of \$27,170.86. Three KEIP members withdrew their KEIP funds totaling \$555,210.92. The report was received and filed by the Chairman. (Report on page)

The Executive Director presented Trustees with the Quarterly Report of Income for the quarter ending 12/31/21. Total Securities Lending income for the period was \$22,641.92. Total Class Action Settlement receipts for the period were \$161.60. Chairman Hawkins received and filed the report. (Report found on page)

Ms. Korzen next provided Trustees with an annual budget proposal. The figures on the proposed document represent the dollar amounts Trustees expect to be expended for the FYE 12/31/22. Ms. Korzen stated that a formal budget approved by Trustees annually is now a requirement under P.A. 314 and once approved by Trustees, will be available on the Retirement System's website. Vice Chairman VanderWall made the motion to approve the budget as written. The motion was seconded by Mr. Ewald and carried.

Mr. Balkema made the motion to nominate Mr. Michael Hawkins to serve as Chairman of the Board of Trustees for the year 2022; the motion was seconded by Mr. Ewald and carried. Mr. Balkema made the motion to nominate Mr. Craig VanderWall to serve as Vice Chairman of the Board of Trustees for the year 2022. The motion was seconded by Mr. Ewald and carried. Mr. Ewald made the motion to have Chairman Hawkins, Vice Chairman VanderWall, and Ms. Korzen sign the appropriate resolutions in order to act as authorized parties for the Police & Fire Retirement System. The motion was seconded by Mr. Balkema and carried.

There were no public comments on items not on the agenda.

Ms. Korzen noted that new Police and Fire uniformed hires can choose a higher multiplier if they wish. The table that the System was using for the extra premiums expired 12/31/21. Since a new Experience Study was completed as of 2019, a new table needs to be implemented. The actuary is currently working on this table and will provide it to Ms. Korzen in the next few weeks. She asked if it would be OK to use the new table if any employees come in to sign for a higher multiplier prior to Trustees approving the new rates; Trustees agreed that this would be acceptable. She stated she should have the new table for Trustee approval at next month's Board meeting.

The meeting adjourned at 9:37 a.m.

The next Police & Fire Retirement System Board Meeting will be held Wednesday, February 16, 2022, at 8:00 a.m., 233 East Fulton, Grand Rapids, Michigan.

Peggy Korzen
Executive Director
Police & Fire Retirement System