

GENERAL RETIREMENT SYSTEM  
BOARD OF TRUSTEES  
CITY OF GRAND RAPIDS  
MICHIGAN

MINUTES  
REGULAR MEETING  
JUNE 21, 2017 – 8:18 a.m.  
233 East Fulton Street

The meeting was called to order by Chairman Michael Hawkins. Other members present: Vice Chairman David Tryc, Mr. Martin Timkovich, Mr. William Butts, Mr. Jon O'Connor, and Mr. Phillip Mitchell. Absent: Ms. Jane Hofmeyer.

Also present: Ms. Peggy Korzen, Executive Director of the Retirement System, and Mr. Thomas Michaud, Legal Advisor to the Board.

Vice Chairman Tryc made the motion to excuse the absence of Ms. Hofmeyer. The motion was seconded by Mr. O'Connor and carried.

There were no public comments regarding agenda items.

Moved by Vice Chairman Tryc and seconded by Mr. O'Connor, the following administrative items were approved by the Board of Trustees:

- Minutes of the regular meeting of May 17, 2017.
- Purchase of credited service by the following General Retirement System member:  
Jenny S. Cusack                      \$17,421.36      24 months
- Retirements: five age and service.

**Age and Service Retirements:**

Name	Credited Svc.	Ret. Date	Avg. Salary	Pension
<b>Anderson, Trudie B.</b>	31 yrs. 1 mo.	07/06/2017	\$45,244.67	\$2,997.47
<b>Bouman, Henry J.</b>	33 yrs. 3 mo.	07/06/2017	\$80,885.67	\$5,035.17
<b>Good, John A.</b>	24 yrs. 4 mo.	07/06/2017	\$54,678.00	\$2,481.56
<b>Hunter, Bonnie B.</b>	10 yrs. 1 mo.	08/08/2017	\$75,016.33	\$1,648.52
<b>Thompson, Joellen C.</b>	34 yrs. 0 mo.	07/06/2017	\$118,936.00	\$8,558.69

- Payment of administrative expenses of \$7,784.17 for the period 05/01/17 – 05/31/17.
- **Legal Advisor Invoice:** Legal services from VanOverbeke, Michaud and Timmony, P.C. for the period 07/01/15 – 12/31/16; \$14,040.00.

**The motion carried.**

Ms. Korzen next presented a report of Cash Account transfers for the period 07/01/17 – 09/30/17. The Retirement Systems Office staff projected a need for \$4,875,000 to be transferred to the cash account as follows: \$1,625,000 on July 3<sup>rd</sup>, \$1,625,000 on August 1<sup>st</sup> and \$1,625,000 on September 1<sup>st</sup>. Ms. Korzen recommended, and Mr. Marlin Pease of Wilshire Associates agreed, making the transfers as follows:

July 3 <sup>rd</sup>	Neuberger Berman	\$1,300,000
	Harding Loevner	\$325,000
August 1 <sup>st</sup>	To be determined	\$1,625,000
September 1 <sup>st</sup>	To be determined	<u>\$1,625,000</u>
Total		\$4,875,000

The report was received and filed by the Chairman. (Cash Account Report found on page )

Ms. Korzen presented the Public Act 314 Asset Analysis showing a market value of \$409,189,840 on May 31, 2017. The report was received and filed by Chairman Hawkins. (Analysis found on page )

Ms. Korzen commented that there is one outstanding estate check to be moved to the IEF: the estate check of Mr. Edward Swidwa in the amount of \$421.93. Mr. Swidwa passed away June 21, 2014. The information was received and filed by the Chairman.

The actuarial services retainer fee from Gabriel, Roeder, Smith and Company (GRS) for the fiscal year 07/01/17 – 06/30/18 was presented to Trustees. The annual fee requested is \$33,440, in quarterly increments of \$8,360, which represents an \$720 increase (approximately 2.2%) over last year’s fee. GRS has requested a fee (shared with the City) not to exceed \$13,000 for GASB 67/68 required reporting. Mr. Timkovich made the motion to approve the renewal retainer fee request with Gabriel, Roeder, Smith and Company. The motion was seconded by Vice Chairman Tryc and carried. Mr. Mitchell asked if the comments provided by Milliman from the recent actuarial audit of the Police & Fire Retirement System could be addressed at the next Board meeting. Ms. Korzen stated she will place this topic on the Joint Board meeting agenda for August 16, 2017 as this issue impacts both systems.

Ms. Korzen next provided Trustees with an annual budget proposal. The numbers on the proposed document represent the dollar amounts Trustees expect to be expended for operational expenses for the FYE 06/30/18. Ms. Korzen stated that a formal budget that is approved by Trustees annually is now a requirement under P.A. 314 and once approved by Trustees, the information will be available on the Retirement Systems’ website. Following Trustee discussion, Mr. Butts made the motion to approve the budget as presented. The motion was seconded by Vice Chairman Tryc and carried.

There were no public comments on items not on the agenda.

The meeting adjourned at 8:25 a.m.

The next General Retirement System Board Meeting will be held Wednesday, August 16, 2017, at 8:00 a.m., 233 East Fulton, Grand Rapids, Michigan.

Peggy Korzen  
 Executive Director  
 General Retirement System