

GENERAL RETIREMENT SYSTEM  
BOARD OF TRUSTEES  
CITY OF GRAND RAPIDS  
MICHIGAN

MINUTES  
REGULAR MEETING  
MAY 17, 2017 – 8:00 a.m.  
233 East Fulton Street

The meeting was called to order by Chairman Michael Hawkins. Other members present: Vice Chairman David Tryc, Mr. Martin Timkovich, Mr. William Butts, Mr. Jon O'Connor, and Mr. Phillip Mitchell. Absent: Ms. Jane Hofmeyer.

Also present: Ms. Sara VanderWerff, City Comptroller.

There were no public comments regarding agenda items.

Vice Chairman Tryc made the motion to excuse the absence of Ms. Hofmeyer. The motion was seconded by Mr. O'Connor and carried. {Mr. Mitchell arrived at 8:01 a.m.}

Moved by Mr. Timkovich and seconded by Vice Chairman Tryc, the following administrative items were approved by the Board of Trustees:

- Minutes of the regular meeting of March 15, 2017.
- Retirements: five age & service, one deferred, one death in service, and one early.

**Age & Service Retirements:**

| Name                        | Credited Svc. | Ret. Date  | Avg. Salary | Pension    |
|-----------------------------|---------------|------------|-------------|------------|
| <b>Bassford, William A.</b> | 8 yrs. 6 mo.  | 06/09/2017 | \$71,299.67 | \$1,188.03 |
| <b>Elliott, Racine M.</b>   | 30 yrs. 0 mo. | 06/03/2017 | \$47,425.67 | \$3,106.99 |
| <b>Koeze, Jon C.</b>        | 32 yrs. 8 mo. | 07/15/2017 | \$89,165.33 | \$5,888.07 |
| <b>Panzegrau, Paul F.</b>   | 25 yrs. 9 mo. | 06/08/2017 | \$57,910.00 | \$2,674.05 |
| <b>Thornton, Mary J.</b>    | 22 yrs. 8 mo. | 07/06/2017 | \$89,165.33 | \$4,147.81 |

**Deferred Retirement:**

| Name                        | Credited Svc. | Ret. Date  | Avg. Salary | Pension    |
|-----------------------------|---------------|------------|-------------|------------|
| <b>Endres II, Donald M.</b> | 27 yrs. 9 mo. | 05/01/2017 | \$85,415.00 | \$4,686.35 |

**Death in Service Retirement:**

| Name   | Credited Svc. | Ret. Date  | Avg. Salary | Pension    |
|--|---------------|------------|-------------|------------|
| <b>Schaut, Paul M.</b><br>Survivor Allowance<br>Beneficiary: Laura D. Schaut, Wife | 24 yrs. 3 mo. | 04/09/2017 | \$66,525.00 | \$3,209.32 |

**Early Retirement:**

| Name                       | Credited Svc. | Ret. Date  | Avg. Salary | Pension    |
|----------------------------|---------------|------------|-------------|------------|
| <b>Erickson, Randal V.</b> | 25 yrs. 0 mo. | 05/01/2017 | \$55,975.33 | \$2,672.23 |

- Payment of administrative expenses of \$5,595.60 for the period 03/01/17 – 04/30/17.
- **Investment Manager Fees:** Listed below are routine invoices for the quarter ending 03/31/17. All calculations, fees applied, and stated amounts under management have been verified by the Retirement Systems Office staff as correct:

- \$25,611.71 – Baird Advisors (Fixed Income)
- \$34,473.68 – CBRE Clarion (Real Estate)
- \$41,575.00 – Harding Loevner (ADRs)
- \$40,416.58 – Harvest Fund Advisors (MLPs)
- \$7,095.58 – NTAM (Equities)
- \$40,828.95 – Wellington Management Company (Equities)
- \$28,453.64 – Wellington Management Company (Commodities)
- \$36,307.55 – Western Asset Management (Fixed Income)

- **Custody Fees:** The attached invoice from Northern Trust divides the quarter ending 03/31/17 fee as follows:

|                  |             |
|------------------|-------------|
| Benefit Payments | \$6,589.39  |
| Custody          | \$7,415.44  |
| Total            | \$14,004.83 |

**The motion carried.**

Chairman Hawkins presented the Public Act 314 Asset Analyses showing a market value of \$403,123,342 on March 31, 2017 and \$406,574,399 on April 30, 2017. The reports were received and filed by the Chairman. (Analyses found on pages )

Chairman Hawkins next presented Trustees with the Quarterly Report of Account Refunds for the period 01/01/17 – 03/31/17 that disclosed a withdrawal of \$12,613.01 by one non-vested former member. The report was received and filed by the Chairman. (Report on page )

Chairman Hawkins presented Trustees with the Quarterly Report of Income for the quarter ending 03/31/17. Total Securities Lending income for the period was \$31,563.41. Total Class Action Settlement receipts for the period were \$2,751.94. Chairman Hawkins received and filed the report. (Report found on page )

There were no public comments on items not on the agenda.

Chairman Hawkins commented that at the March Board meeting, it was unclear at that time as to which investment management account funds should be transferred from for Cash Account needs for May and June 2017. After recent review of the investment accounts, Mr. Pease and the Executive Director agreed to transfer \$1,125,000 from the Wellington Management (Equities) account, \$400,000 from the PIMCO account, and \$400,000 from the Neuberger Berman account to the Cash Account on May 1, 2017 and transfer \$1,525,000 from the Neuberger Berman account and \$400,000 from the Harding Loevner account to the Cash Account on June 1, 2017.

The meeting adjourned at 8:03 a.m.

The next General Retirement System Board Meeting will be held Wednesday, June 21, 2017, at 8:10 a.m., 233 East Fulton, Grand Rapids, Michigan.

Peggy Korzen  
Executive Director  
General Retirement System