

POLICE & FIRE RETIREMENT SYSTEM
BOARD OF TRUSTEES
CITY OF GRAND RAPIDS
MICHIGAN

MINUTES
REGULAR MEETING
JANUARY 15, 2025 – 8:01 a.m.
233 Fulton Street East, Suite 216

The meeting was called to order by Chairman Michael Hawkins. Other members present: Vice Chairman Justin Ewald (virtually), Mr. Philip Balkema, and Mr. William Fabiano. Absent: Ms. Donijo DeJonge, Mr. Drew Robbins, and Ms. Holly Jackson.

Also present: Ms. Peggy Korzen, Executive Director of the Retirement System, Mr. Thomas Michaud, Legal Advisor to the Board, and Ms. Lisa Balkema.

Mr. Fabiano made the motion to excuse the absences of Ms. DeJonge, Mr. Robbins, and Ms. Jackson. The motion was seconded by Mr. Balkema and carried.

There were no public comments regarding agenda items.

Moved by Mr. Balkema and seconded by Mr. Fabiano, the following administrative items were approved by the Board of Trustees:

- Minutes of the regular meeting of December 18, 2024.
- Purchase of credited service by the following Police & Fire Retirement System member. All calculations have been prepared by this office and verified by the actuary.

Robert B. Wiersema	\$24,675.67	12 months
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- KEIP participant: The Board of Trustees of the Police and Fire Retirement System has received a request by three members to enter the KEIP and one member to exit the KEIP:

KEIP Entry

<u>Craig S. Lewis,</u>	Fire Equipment Operator
KEIP Date:	February 7, 2025
Tentative KEIP End Date:	February 6, 2026

<u>Joseph F. Skrycki,</u>	Fire Fighter
KEIP Date:	February 2, 2025
Tentative KEIP End Date:	February 1, 2027

<u>Robert B. Wiersema,</u>	Police Officer
KEIP Date:	February 5, 2025
Tentative KEIP End Date:	February 4, 2030

KEIP Exit

Patrick B. Dean, will exit the KEIP on February 4, 2025 from the Police Department as a Police Lieutenant,

Credited Service: Thirty years and one month

- Payment of administrative expenses of \$521.38 for the period 12/01/24 – 12/31/24.
- **Investment Manager Fees:** Listed below is the final invoice for the period 10/01/24 - 12/09/24. All calculations, fees applied, and stated amounts under management have been verified by the Retirement Systems Office staff as correct:

\$35,116.81 – Western Asset Management (Fixed Income)

The motion carried.

Ms. Balkema next presented the Public Act 314 Asset Analysis showing a market value of \$541,006,084 on November 30, 2024. The report was received and filed by the Chairman.

Ms. Balkema next presented Trustees with the Quarterly Report of Account Refunds for the period 10/01/24 – 12/31/24; she noted that three former non-vested members withdrew a total of \$50,122.67. Three KEIP members withdrew their KEIP funds totaling \$414,789.83 from the Police & Fire Retirement System. The report was received and filed by the Chairman.

Ms. Balkema presented Trustees with the Quarterly Report of Income for the quarter ending 12/31/24. Total Securities Lending income for the period was \$51,772.06. Total Class Action Settlement receipts for the period were \$127.45. Chairman Hawkins received and filed the report.

Ms. Korzen next presented the topic of the Death of Member Section 1.251(3) in City Code. She reviewed this part of City Code and stated that there currently is a participant receiving benefits under this section who has two children that she states have been declared disabled by Social Security. The two children are now in their early 30s. Ms. Korzen stated that there should be a policy in place to ensure compliance with this section of City Code so that benefits are not overpaid. She provided Trustees with two different proposed policies: one that indicates the Board will accept annual disclosures by Social Security that an individual remains incapacitated and one that indicates the Board will require the benefit recipient to undergo periodic independent medical evaluations to ensure compliance with City Code. Mr. Michaud stated that either policy is acceptable and Trustees should have a policy in place going forward. Following Trustee discussion, Mr. Fabiano made the motion to adopt the policy requiring periodic independent medical evaluations as written by the Executive Director. The motion was seconded by Mr. Balkema and carried.

Mr. Balkema made the motion to nominate Mr. Michael Hawkins to serve as Chairman of the Board of Trustees for the year 2025; the motion was seconded by Mr. Fabiano and carried. Mr. Fabiano made the motion to nominate Mr. Justin Ewald to serve as Vice Chairman of the Board of Trustees for the year 2025. The motion was seconded by Mr. Balkema and carried. Mr. Balkema made the motion to have Chairman Hawkins, Vice Chairman Ewald, Ms. Korzen, and Ms. Balkema sign the appropriate resolution in order to act as authorized parties for the Police & Fire Retirement System. The motion was seconded by Mr. Fabiano and carried.

There were no public comments on items not on the agenda.

Ms. Balkema commented that at the December Board meeting, it was unclear which investment management account funds should be transferred from for Cash Account needs for February 2025. After recent

review of the investment accounts, the Executive Director and Mariner agreed to utilize \$1,750,000 received from Private Equity and Private Credit distributions for February Cash Account needs.

The meeting adjourned at 8:11 a.m.

The next Police & Fire Retirement System Board Meeting will be held Wednesday, February 19, 2025, at 9:15 a.m., 233 Fulton Street East, Grand Rapids, Michigan.

Peggy Korzen
Executive Director
Police & Fire Retirement System