

POLICE & FIRE RETIREMENT SYSTEM
BOARD OF TRUSTEES
CITY OF GRAND RAPIDS
MICHIGAN

MINUTES
REGULAR MEETING
AUGUST 16, 2023 – 10:09 a.m.
233 Fulton Street East

The meeting was called to order by Chairman Michael Hawkins. Other members present: Vice Chairman Justin Ewald, Mr. Philip Balkema, Mr. Phillip Mitchell, Ms. Donijo DeJonge, Mr. Nathaniel Moody, and Mr. William Fabiano.

Also present: Ms. Peggy Korzen, Executive Director of the Retirement System and Mr. Thomas Michaud, Legal Advisor to the Board.

There were no public comments regarding agenda items.

Moved by Vice Chairman Ewald and seconded by Mr. Fabiano, the following administrative items were approved by the Board of Trustees:

- Minutes of the regular meeting of June 21, 2023.
- Purchase of credited service by the following Police & Fire Retirement System members. All calculations have been prepared by this office and verified by the actuary.

Refugio G. Alcala	48 months
Maxwell G. Battle III	14 months
David Burnett, Jr.	48 months
Jamie R. Fugate	18 months
Donald E. Gerkey	48 months
Scott A. Langlois	16 months
Stephen K MacBride	12 months
Jeffrey A. Martin	17 months
Mark A. Noorman	6 months
Ryan C. Sterenberg	24 months

- The following Resolution No. 865.

WHEREAS, the Board of Trustees of the Police and Fire Retirement System has received requests for one age & service, one deferred, and two revised retirements from the following members of the plan:

Age & Service Retirement:

Gregg A. Arsenault, will retire September 5, 2023 from the Police Department as a Police Officer, Credited Service: Twenty-six years

Deferred Retirement:

Gretchen J. Galloway, retired August 1, 2023 from the Police Department as a Police Officer,

Credited Service: Twenty-seven years and two months

and . . .

Revised Retirements:

Matthew J. Ostapowicz, retired February 2, 2023 from the Police Department as a Police Captain,

Credited Service: Thirty-two years

See minutes from January 18, 2023,

David R. Schnurstein, retired July 5, 2022 from the Police Department as a Police Captain,

Credited Service: Twenty-four years

See minutes from June 15, 2022.

RESOLVED, that the retirements be approved.

- KEIP participants: The Board of Trustees of the Police and Fire Retirement System has received requests by the following members of the plan to enter and exit the KEIP Program:

KEIP Entry

<u>Richard A. Moore</u> ,	Fire Equipment Operator
KEIP Date:	August 2, 2023
Tentative KEIP End Date:	August 1, 2026

KEIP Exit

Jeffrey D. Bouma, exited the KEIP Program and retired on July 25, 2023 from the Police Department as a Police Officer,

Credited Service: Twenty years and seven months

Terrence Timmer, exited the KEIP Program and retired on August 15, 2023 from the Fire Department as a Fire Equipment Operator,

Credited Service: Thirty-two years

- Payment of administrative expenses of \$12,204.06 for the period 06/01/23 – 07/31/23.
- **Investment Manager Fees:** Listed below are routine invoices for the quarter ending 06/30/23. All calculations, fees applied, and stated amounts under management have been verified by the Retirement Systems Office staff as correct:

\$30,034.21 – Baird Advisors (Fixed Income)
\$7,088.23 – BlackRock (Global Low Volatility)
\$27,945.82 – CenterSquare Investment Management (Real Estate)

\$51,534.44 – Harding Loevner (ADRs)
\$44,259.82 – Harvest Fund Advisors (MLPs)
\$2,709.15 – NTAM (Equities)
\$17,975.77 – Wellington Management Company (Equities)
\$36,784.88 – Wellington Management Company (Commodities)

The motion carried.

Ms. Korzen presented the Public Act 314 Asset Analyses showing a market value of \$466,293,096 on May 31, 2023 and \$478,761,565 on June 30, 2023. The reports were received and filed by the Chairman.

Trustees reviewed a Domestic Relations Order (DRO) for Mr. Lee E. Swafford. Ms. Korzen stated that a DRO has been filed to assign a portion of Mr. Swafford's retirement benefits to an alternate payee, Tamara Swafford, in accordance with the Eligible Domestic Relations Order Act. The DRO has been reviewed by the Retirement System's legal counsel and complies with the Police & Fire Retirement System plan provisions. The DRO will become part of Mr. Swafford's file and will be paid according to its provisions. The order was received and filed by the Chairman.

Ms. Korzen next presented Trustees with the Quarterly Report of Account Refunds for the period 04/01/23 – 06/30/23. Three former non-vested members withdrew their contributions and interest totaling \$36,034.39. One KEIP member withdrew his KEIP funds totaling \$122,050.61 from the Police & Fire Retirement System. One retired member with an EDRO was paid \$27,065.38 due to an underpayment in benefits. The report was received and filed by the Chairman.

The Executive Director presented Trustees with the Quarterly Report of Income for the quarter ending 06/30/23. Total Securities Lending income for the period was \$33,186.07. Total Class Action Settlement receipts for the period were \$2,678.11. Chairman Hawkins received and filed the report.

There were no public comments on items not on the agenda.

Ms. Korzen reported that The Northern Trust Company completed their semi-annual retiree data verification of the Police & Fire Retirement System's retirees and beneficiaries. There were no deceased retirees or beneficiaries reported on the list that the office was unaware of.

Ms. Korzen commented that at the June Board meeting, it was unclear at that time as to which investment management account funds should be transferred from for Cash Account needs for August and September 2023. After recent review of the investment accounts, Wilshire and the Executive Director agreed to transfer \$375,000 from the NTAM account and \$400,000 from the PIMCO account to the Cash Account on August 1, 2023, and utilize \$700,000 from Private Equity/Private Credit distributions. They agreed to transfer \$600,000 from the NTAM account, and \$850,000 from the Harvest Fund Advisors account to the Cash Account on September 1, 2023 and utilize \$25,000 from Private Equity/Private Credit distributions.

The meeting adjourned at 10:12 a.m.

The next Police & Fire Retirement System Board Meeting will be held Wednesday, September 20, 2023, at 8:00 a.m., 233 Fulton Street East, Grand Rapids, Michigan.

Peggy Korzen
Executive Director
Police & Fire Retirement System