

POLICE & FIRE RETIREMENT SYSTEM  
BOARD OF TRUSTEES  
CITY OF GRAND RAPIDS  
MICHIGAN

MINUTES  
REGULAR MEETING  
FEBRUARY 19, 2020 – 8:00 a.m.  
233 East Fulton

The meeting was called to order by Chairman Michael Hawkins. Other members present: Vice Chairman Craig VanderWall, Mr. Philip Balkema, Mr. Phillip Mitchell, Ms. Donijo DeJonge, and Mr. Robert Veenstra. Absent: Mr. Nathaniel Moody.

Also present: Ms. Peggy Korzen, Executive Director of the Retirement System.

Vice Chairman VanderWall made the motion to excuse the absence of Mr. Moody. The motion was seconded by Mr. Balkema and carried.

There were no public comments regarding agenda items.

Moved by Mr. Veenstra and seconded by Mr. Balkema, the following administrative items were approved by the Board of Trustees:

- Minutes of the regular meeting of January 15, 2020.
- Purchase of credited service by the following Police & Fire Retirement System member. All calculations have been prepared by this office and verified by the actuary.

Richard W. Dame	\$24,070.95	18 months
-----------------	-------------	-----------

- The following Resolution No. 840.

WHEREAS, the Board of Trustees of the Police and Fire Retirement System has received requests for two Age & Service and four Deferred retirements from the following members of the plan:

**Age & Service Retirements:**

Elliott Bargas, Jr., will retire February 22, 2020 from the Police Department as a Police Sergeant,

Credited Service: Thirty-two years

Pension: \$6,813.51,

Michele A. Garcia-Bargas, will retire February 21, 2020 from the Police Department as a Police Officer,

Credited Service: Twenty-seven years and six months

Pension: \$5,295.88,

**Deferred Retirements:**

Brad A. Ditmar, will retire March 1, 2020 from the Police Department as a Police Sergeant,

Credited Service: Twenty-four years and six months

Pension: \$4,265.18,

Kristen K. Gibbons, retired February 1, 2020 from the Police Department as a Police Officer,

Credited Service: Twenty-seven years

Pension: \$4,464.75,

Ryan T. McClimans, retired February 1, 2020 from the Police Department as a Police Lieutenant,

Credited Service: Twenty-four years

Pension: \$4,599.95,

William M. Nowicki, retired February 1, 2020 from the Police Department as a Police Lieutenant,

Credited Service: Thirty years

Pension: \$7,549.37.

RESOLVED, that the retirements be approved.

- KEIP participant: The Board of Trustees of the Police and Fire Retirement System has received a request by the following member of the plan to join the KEIP Program:

<u>John M. Dorer</u> ,	Police Lieutenant
KEIP Date:	March 3, 2020
Tentative KEIP End Date:	March 2, 2025
KEIP Benefit:	\$7,909.89

- Payment of administrative expenses of \$1,912.33 for the period 01/01/20 – 01/31/20.
- **Investment Manager Fees:** Listed below are routine invoices for the quarter ending 12/31/19. All calculations, fees applied, and stated amounts under management have been verified by the Retirement Systems Office staff as correct:

\$28,515.29 – Baird Advisors (Fixed Income)  
\$28,286.34 – CenterSquare Investment Management (Real Estate)  
\$50,401.00 – Harding Loevner (ADRs)  
\$35,854.60 – Harvest Fund Advisors (MLPs)  
    \$2,476.55 – NTAM (Equities)  
\$29,357.98 – Wellington Management Company (Equities)  
\$35,996.02 – Wellington Management Company (Commodities)  
\$39,892.46 – Western Asset Management (Fixed Income)

**The motion carried.**

Ms. Korzen presented the Public Act 314 Asset Analysis showing a market value of \$445,420,769 on December 31, 2019. The report was received and filed by the Chairman. (Analysis found on page )

The Executive Director presented Trustees with the Quarterly Report of Income for the quarter ending 12/31/19. Total Securities Lending income for the period was \$26,109.97. Total Class Action Settlement receipts for the period were \$35.51. Chairman Hawkins received and filed the report. (Report found on page )

The Executive Director commented that there is one outstanding estate check to be moved to the IEF: the estate check of Ms. Marjorie VanTuinen in the amount of \$507.84. Ms. VanTuinen passed away February 12, 2017. The information was received and filed by the Chairman.

There were no public comments on items not on the agenda.

Ms. Korzen commented that at the December Board meeting, it was unclear at that time as to which investment management account funds should be transferred from for Cash Account needs for March 2020. After recent review of the investment accounts, Mr. Lindberg and the Executive Director agreed to transfer \$1,100,000 from the NTAM account to the Cash Account on March 2, 2020.

The Executive Director noted that similarly in the most recent contract between the City and the IAFF, the City and POLC members negotiated to permit newer hires (those hired on or after December 20, 2011) to purchase a higher multiplier retroactive to the member's 6-month employment anniversary. Once all the actuarial studies and meetings took place to discuss methodology, the group that was hired in August 2018 had very little time to make their decision. She asked the Board if they would approve giving that group a grace period that extended to February 28, 2020. Vice Chairman VanderWall made the motion to approve the Executive Director's recommendation to provide the police members hired in August 2018 a grace period to February 28, 2020 to make their multiplier decision. The motion was seconded by Mr. Balkema and carried.

Chairman Hawkins commended Vice Chairman VanderWall on his recent achievement of Accredited Fiduciary through the NCPERS organization. Vice Chairman VanderWall achieved this status for having met high standards of proficiency in governance and the Board's role, investment and finance, legal, risk management and communication as demonstrated by substantial professional experience and superior examination performance. Trustees congratulated Vice Chairman VanderWall on his achievement.

The meeting adjourned at 8:04 a.m.

The next Police & Fire Retirement System Board Meeting will be held Wednesday, March 18, 2020, at 8:45 a.m., 233 East Fulton, Grand Rapids, Michigan.

Peggy Korzen  
Executive Director  
Police & Fire Retirement System